

## **Complaint Report**

### 1. Relation to the case\*

- I am personally affected
- I am reporting a case that does not directly concern me
- I am seeking other support, e.g. as a team leader for prevention

### 2. Person or organisation concerned\*

First name, surname or organisation:

Function / role (if known):

### 3. Contact option for queries (optional)

Email address:

Telephone number:

### 4. Type of report\*

- Sexual harassment
- Bullying / bossing
- Child labour
- Forced labour
- Discrimination (e.g. based on gender, origin, religion)
- Violations of working time or wage regulations
- Health-damaging working conditions
- Other:

5. Description of the case\*

*If you provide contact details, further details can be discussed separately. For anonymous reports, please describe as precisely as possible.*

Please describe the incident as concretely as possible. Date, place, persons involved, what happened?

6. Evidence or indications (optional)

Yes, in the attachment

Description of attachment:

7. Place of the incident\*

Country / region:

Site / company / supplier (if known):

8. Time of the incident\*

Date / period:

9. Further remarks